



Partnerships that celebrate the diversity of local life in
Dwellingup

C/O Post Office Dwellingup WA 6213

GENERAL MEETING MINUTES

DATE: Saturday 18th May 2024
TIME: 9.00am
VENUE: RSL Hall, 39 McLarty Street, Dwellingup

1. WELCOME

Chair Shani Holster welcomed all to the meeting, which was opened at 9.11am.

Attendees

Shani Holster (Chair), Carl MacMillan (Vice Chair), Leanne Heggie, Colleen Sing(Committee), Janet Smith, Sue Fyfe, Geoff Bell, Robert Sheppard (Treasurer) and Janine Cummings(Secretary).

Apologies:

Andrea and Bill Hawkes, Harley and Susan Hanstrum, Kellianne Dunne, Stephanie Ryan (Committee), and Linda Mule.

2. DECLARATION OF CONFLICT OF INTEREST

Chair requested all conflicts of interest be declared – none noted.

3. MINUTES OF THE PREVIOUS MEETING

Minutes from the last meeting of 2023, and the minutes of the 16th March 2024 were sent out with the agenda. Apart from one spelling error, minutes of 16th March passed unamended. With both Colleen Sing and Sue Fyfe present at the last meeting of 2023, the minutes of the 5th December were also passed unamended.

4. MATTERS ARISING FROM MINUTES

As noted above, nothing else was raised for discussion.

5. FINANCIAL REPORT

Chair Shani Holster introduced Rob Sheppard to the meeting as the newly appointed Treasurer. Basic bank reconciliations prepared by the Secretary were circulated with the agenda, noting the balance at bank as at 30th April, 2024 to be \$22,593.19.

In coming days, the Chair along with the Treasurer and Secretary will attend the Bendigo Bank and organize new signatories for the bank account, relieving Margaret Noble and John Cusack from the previous committee. In the meantime, four invoices were identified for payment, and it was agreed that Margaret and John would be asked to make EFT payments:

1. Reimbursement of Wix Website Fees to Margaret Noble - \$163.70
2. Shire of Murray Town Hall Lease payment - \$285.10
3. RSL Dwellingup Sub Branch Hall Hire for March 2024 - \$20.00
4. RSL Dwellingup Sub Branch Hall Hire for May 2024 - \$20.00

6. AGENDA ITEMS

6.1 Vacancies Filled Vice Chair and Treasurer.

Chair introduced Carl MacMillan as newly appointed Vice Chair, and as previously noted, Robert Sheppard as newly elected Treasurer.

6.2 Update/Summary of the last Dwellingup Futures Meeting.

Chris Portlock was scheduled to attend and provide a summary for the meeting. Whilst Chris did not attend the meeting, he did forward a copy of his summary to the Chair. Chair then invited Sue Fyfe, who also attended the last meeting to speak on the matter.

In summary, the Dwellingup Futures Road Map outlines strategies identified to grow the town, as necessary to keep its level of services sustainable. Issues such as forest fingers into the town fringes, perceived bottle necks in emergency evacuation, and other issues impacting fire safety risks, appear to have stalled any chance of permitted growth.

Ensuing discussion centred around how the issues might be addressed, and the apparent lack of motivation from either government or DFES to move forward. It was suggested that “people power” appeared to be the last remaining avenue to progress, and that discussions with government representatives and candidates, in the run up to next years elections, might be a useful course of action.

Chair suggested that a copy of the Road Map should be posted on the Compact Website and the membership advised, for continuing discussion.

ACTION: It was resolved that the Chair will make contact with Shire to have the DWELLINGUP Futures Road Map uploaded to the Compact Website, and that a meeting be sought with local representatives to buoy up support. A copy of the summary provided by Chris Portlock to be circulated to members.

6.3 Update of Ongoing Projects/Committees

- i) **Teenz** - Peter White emailed a summary of the discussion he had with outgoing Co-ordinator Colleen Warr outlining the history, activities, and inventory currently in hand. The summary was circulated with the agenda. There was discussion that Susan and Harley Hanstrum may be interested in re-starting the group if a re-branding could be agreed upon. Their idea was to make a more age inclusive activity-based group, involving a larger cross-section of the community.

MOTION: To re-brand “Teenz” to “Dwellingup Active” to enable new directions at future meetings

Moved: Chair Second: Colleen Sing Carried

- ii) **Children’s Book** – Chair reported the project is still in progress, working with authors, illustrators, possible grant avenues etc. Colleen Sing mentioned Wendy Binks could be a possible contributor. Chair will continue progress and report back to the next meeting.
- iii) **Mountain Bike Skills/Nature Park** – As neither Chris Portlock or Harley Hanstrum were present at the meeting, progress on the Skills Park was

referred to the next meeting. Janet Smith then spoke to the Nature Park project. A report was emailed to the committee and circulated with the agenda. The proposed location has now been identified, pending community consultation. Janet Smith has been door knocking with a petition for Shire of Murray regarding the location, suggested funding and community opinion. She noted the discussion on funding had been quite polarizing with most commentators wanting alternative funding sources rather than mining interests. Accordingly, Janet was now seeking approval from the Committee to pursue an application with Bendigo Bank. On consensus, the Chair encouraged the funding application, and noted that the final proposal should be signed off by the Chair, and that a preliminary budget should be formulated.

MOTION: Janet Smith will formulate a budget and commence a funding application to Bendigo Bank, then brought back to the Committee to be formalized.

Moved: Chair Seconded: Colleen Sing Carried

- iv) **Alcoa Defib and First Aid Training** – Colleen Sing spoke to this item updating the meeting on the installation of the final two defib units. The hold up with the Marrinup Trail Head unit appears to be signage not yet in place, so both that and the unit scheduled to be installed near the oval, are in storage at the St John unit in town.

Christine Hunter has been consulted and there are 6 full priced course places available. Chair and general discussion were that if participants could offer half the cost, more places could be offered. It was decided that 12 half priced courses would be offered to the Compact membership, and any remaining places be offered to the general community. Chair nominated Harley Hanstrum as one of the initial offers. Leanne Heggie noted that she intended to renew her course qualifications at the St John's Day Pinjarra training discount period in September, and that this was open to anyone interested in doing the full course. She believed that discounted was around 20%.

ACTION: Colleen and Cara to co-ordinate course information package to be sent out to membership for expressions of interest.

- v) **Picnic Tables** – Chair reported that the Shire of Murray now has its own picnic tables to be installed in the general pump track/BBQ area. It was noted that ongoing maintenance issues/construction restraints etc have been reasons why the Shire was hesitant to allow local contractors/residents permission to install their own. It is understood the Shire may be more open to having the private funded furniture located in or around the basketball area – on solid surfaces, but will still require specific Shire permission.

ACTION: Submissions with alternative locations could be submitted to the Shire.

- vi) **Street Banners** - Chair and Vice Chair spoke on this issue. It appears the quote provided by Jason Signmakers will not suit the installation guides on the banner poles. The quote noted 5mm double sided corflute signs, but that the pole mounts are designed to fit 2 x 5mm single side banners – 10mm in total. Once the adjusted quote is received, the discussion on images, composition and such will progress. Newly appointed Vice Chair Carl MacMillian

explained that he had been involved in both planning and construction of the banner poles, and will happily take responsibility for the ongoing management of the poles and banners, including changing over the banners as required.

ACTION: Chair and Vice Chair will seek an updated quote on new corflute banners, and report back to future meetings.

- vii) **Shire of Murray Facilities Management Request** – This item raised at the last Compact meeting 16 March by Lisa Barrett. As Lisa was not in attendance, this item was carried over to the next meeting.
- viii) **Town Fire Danger Alert System** - This item raised at the last Compact meeting 16 March by Andy Barrett. As Andy was not in attendance, this item was carried over to the next meeting.
- ix) **Community Recycling** – Colleen Sing and Chair Shani Holster agreed there is great merit and interest in this item. However, as the Compact already has many ongoing projects in motion, this item will be carried over until the current project list is reduced.
- x) **Dwellingup 100 Carparking Fundraiser** – As Janet Smith had already left the meeting, it was decided this matter would be carried over until the next meeting or a progress report is received.
- xi) **Dwellingup Bush Riders and Runners Funding Proposal** – An email addressing this item was received by the Chair. In summary a total of \$2,480 was requested to cover entry costs and t-shirts for participants in the 2024 Dwellingup 100. Chair noted that whilst funds are in hand, the Compact does not have recurring funding provision. It is suggested that the DBR and R carry out fund raising on behalf of their members and then approach the compact if and when there is a shortfall.

7. ANY OTHER BUSINESS

7.1 Town Meeting with Shire of Murray

An invitation has been received from the Shire, to hold a town meeting to update and promote further discussion on Dwellingup Futures Road Map. Chair noted that compact members should be encouraged to put forward questions to be presented prior to the meeting. Once a date has been set, the Chair will action.

7.2 Shire Bike Racks Installation

Chair noted that these new “pole” installations were too tall for easily use, and even less so for kids. Shire should be approached to lower the poles a few inches to make them more accessible. Chair will investigate public comment on this issue.

7.3 Compact Social Media Co-ordinator

Secretary requested nominations for a social media co-ordinator to update and maintain the Compact Facebook and Website. Leanne Heggie offered to take on the role, which has thankfully accepted

Meeting closed at 10.50am

NEXT MEETING: To be advised.